

**SECRET**

19 December 1950

AUTHORIZATIONS - DELEGATIONS  
OF AUTHORITY

MEMORANDUM

TO: Chief, Procurement Division

ATTN: [REDACTED]

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FROM: Finance Branch

SUBJ: Delegation of Procurement Authority

1. Reference is made to our recent telephone conversation in which we discussed the accounts presented by [REDACTED]

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[REDACTED] the commitments for which were made by the Chief of OAD. As you were advised to avoid disrupting the operations of OAD, these two accounts will be certified for settlement at an early date. However, in view of the provisions of the Confidential Funds Regulations, specifically, Section 5.1 and the latest Delegation of Authority, dated 1 December 1950, it would appear that both of these procurements should either have been accomplished by the Procurement Division or appropriate steps should have been taken to delegate the Chief of OAD as a Procurement Officer.

2. For your ready reference there follows the pertinent portion of the Confidential Funds Regulations:

"5.1 Authority and Responsibility

a. (1) Except as specifically prohibited by law or regulations, authority to enter into and sign contracts and to take final action on procurement matters involving the use of confidential funds is hereby delegated to the Chief and Deputy Chief, Special Support Staff, and the Chief, Procurement and Supply Division, Special Support Staff. Where appropriate and legal, the Chief, Special Support Staff, may redelegate these authorities to designated subordinates of the Chief of his Procurement and Supply Division." (Underlining supplied)

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3. It will be appreciated if early action is taken to cause this type of procurement to be handled in a manner which will preclude questions by reviewers of the accounts. It is understood that there are other firms doing business with the Chief of OAD and those transactions should be given consideration at the time action is taken on this communication.

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